

MH PCN Leadership Positions

FEBRUARY 2020

MH PCN OVERVIEW

The Mississauga Halton Primary Care Network (MH PCN) is a not-for-profit organization led by primary care physicians for primary care physicians in the Mississauga Halton region. An interim leadership group of 15 primary care physicians have come together since December 2019 to support the development of the MH PCN as a formal organization with elected leadership that can be representative of the broader primary care physician community.

A Board of Directors – comprised of primary care physicians, representative of all payment models and geographies across Mississauga and Halton – has been selected as the most appropriate governance structure for the MH PCN. There will be one Board Chair and up to 14 Board Member positions. Descriptions of these positions are below.

- To apply for one of these leadership positions, please complete the online form at: <https://forms.gle/K9sGxkx5Qq4BHHT48>
- Applications will be accepted from Tuesday, February 25th at 9:00 AM to Monday, March 9th at 12:00 PM (noon)
- The inaugural MH PCN leadership election will take place between Tuesday, March 10th at 9:00 AM and Wednesday, March 25th at 5:00 PM
- All primary care physicians within the MH LHIN geographic boundary are eligible to apply for leadership positions, as well as vote in the first MH PCN election

If you have any questions or comments, please email: mhprimarycarenetwork@gmail.com

OUR WHY

- Our goal is to build a strong physician community in primary care, to learn from and support each other in managing our clinics and providing the best care possible for our patients
- We strive to be your single source of information, keeping you up-to-date on matters relevant to you and your practice in a timely manner
- We aim to be inclusive and influential, as an independent regional voice for primary care physicians that advocates for the change we need in the new OHT environment and beyond

We are still early in our development – come join the community and be a part of building the network with us! For more information on our journey so far, please visit the MH PCN website at: <http://primarycarenetwork-mh.ca/>



BOARD POSITIONS

Board Chair

The Board Chair will guide the Board in the fulfillment of its mandate. In guiding and directing the Board, the Chair will ensure that the focus of the Board's attention is on strategically important issues and that there is cohesion of direction and purpose at a policy and strategic level. The Chair will convene and preside over Board meetings, building consensus and develop teamwork within the Board. They will represent the MH PCN membership at local, regional, and provincial levels.

Board Member

The Board of Directors will support the work of the MH PCN committees / working groups and provide mission-based, distributed leadership, and strategic governance. As a member of the Board of Directors, a Board Member acts in a position of trust for the community, and is responsible for the effective governance of the organization. The Board's relationship is a partnership, and the appropriate involvement of each Board Member is both critical and expected.

For Both Positions:

Responsibilities:

- Act honestly, in good faith and in the best interest of the organization
- Disclose all conflicts of interest should they arise in a timely fashion to the Board and Board Chair, and follow the Conflict of Interest Policy, as directed
- Govern, not manage, the organization and act in a stewardship role to ensure the long-term success of the organization
- Contribute to defining the organization's strategic directions and approve its strategic plan
- Approve organizational bylaws, policies and procedures; recommend changes to the membership as necessary
- Abide by the bylaws and the various policies and procedures of the organization
- Approve and monitor the organization's budget and financial strategies
- Ensure needed resources for the organization, including adequate funding
- Support and participate in fundraising activities, and credibly solicit contributions from foundations, organizations, and individuals as appropriate
- Approve and monitor the organization's programs and services
- Lead and/or participate in activities to solicit input and feedback from primary care physicians to effectively act as a representative of the Mississauga Halton community
- Assist in developing and maintaining positive, cooperative and respectful relations among or with the Board, committees, management, staff, and community



- Mentor new Board members
- Participate in a Board orientation session, Board retreats, Board education sessions and other gatherings of the Board, as necessary
- Participate in the evaluation of organizational performance
- Evaluate the performance of an Executive Director (to be determined at a later date); Board Members to conduct evaluation; Board Chair to deliver evaluation
- Represent the organization when required or requested, acting as ambassadors for the organization

Skills:

- In-depth knowledge or skill in one or more areas of Board governance is considered an asset; including, but not limited to:
 - Advocacy, mediation, policy, finance, fundraising, community relations, human resources, communications, digital technology, web design, and social media

Commitments:

- Commitment to the vision, mission, values, strategic priorities, and work of the organization
- Participation in monthly Board meetings and other ad hoc meetings, as necessary
- Participation in at least one committee, including attendance at meetings
- Participation in the Annual General Meeting and other meetings of the membership
- Availability to serve a two-year term commitment, eligible for reappointment for one additional term, to a maximum of 4 consecutive years
- Support of events related to the Mississauga Halton Primary Care Network

Please note if you are no longer able to fulfill your responsibilities and commitments to the MH PCN (e.g., minimum 50% attendance at Board meetings), a process will be in place to withdraw from your duties.

